

January 26, 2016

If a high school student who is presently on an IEP or 504 plan wishes to register for a course through Running Start, it is important that the student and parent (if the student is not 18) know the following:

- The student's high school IEP or 504 plan cannot be applied to his/her selected course offered through Running Start.
- Reasonable college accommodations can be provided to the student. However, please be aware that no accommodations should be provided by the high school until an accommodation plan is in place, regardless of any IEP/504. Please contact your affiliated Running Start College Disabilities Coordinator for reasonable accommodations.

Procedurally, the student with an educational disability and his/her parent should provide the student's most recent IEP/504 and the required documentation to the College Disability Coordinator. The coordinator will subsequently review the material and prepare the reasonable college accommodations. The student and parent(s) will then meet with the College Disability Coordinator in order to sign the plan and answer any questions that they may have. Once signed, the student will share his/her reasonable accommodations with the high school teacher of the course offered through Running Start.

In order to allow the students with an IEP/504 to have the most success with the courses offered through Running Start, the college strongly urges those professionals involved with these students and their parents to work closely with the College Disability Coordinator as indicated above. This collaboration is designed to create a seamless transition for all parties involved, allowing the student time to put the above procedures into place and consider their readiness for taking a college course through the Running Start program.

If you should have questions, please contact Melissa Olson, MCC's College Disabilities Coordinator at molson@ccsnh.edu or 603-206-8142

Sincerely,

Major Wheelock, Running Start Coordinator, Manchester Community College (MCC),
mwheelock@ccsnh.edu or 603-206-8016