

MANCHESTER COMMUNITY COLLEGE

PREREQUISITE WAIVER FORM

Date of Request: _____

An approved prerequisite waiver form must be attached to the student registration form whenever the student is missing a prerequisite(s) for a course he/she wishes to take. Students will be put on a waiting list until the form is completed.

OBTAINING PERMISSION TO WAIVE A PREREQUISITE DOES NOT GRANT YOU CREDIT FOR THE PREREQUISITE.

Faculty members may not approve a prerequisite waiver for a course that is not in their teaching discipline. When registering for a course with a prerequisite that is "In Progress", the instructor of the "In Progress" course must document whether the student's progress is satisfactory enough to pass the course.

STEP I – STUDENT

Student's Name: _____ Student ID #: _____

Course I wish to register for: _____

Request to waive prerequisite of: _____

Student's Signature: _____

STEP II – FACULTY DECISION

Rationale for Decision:

Approved: _____ Denied: _____

ONLY A FACULTY MEMBER FROM THE DISCIPLINE OF THE COURSE IS AUTHORIZED TO SIGN THIS FORM.

Faculty Signature: _____ Date: _____

This completed form must be submitted to the Registrar's Office at the time of registration.