

MANCHESTER COMMUNITY COLLEGE

1066 Front Street, Manchester, NH 03102 P: (603) 206-8000 F: (603) 668-5354

www.manchestercommunitycollege.edu

Authorization To Release Information Form

Student information is confidential and cannot be released to another party without written permission except as prescribed by Federal Law. (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) If you would like to designate a party access to discuss your information please complete this form.

I, _____, ID @ _____ give my permission to Manchester Community College to discuss my Academic, Admissions and Financial information with and authorize access of my Academic, Admissions and Financial information to:

Name

Relationship

Name

Relationship

Name

Relationship

I understand that this release in information does NOT allow access to the Student Information System (*Student records via the Internet*) or official transcripts.

I DO NOT authorize access for the following information:

___ Academic

___ Admissions

___ Financial

Signature

Date

Any changes/updates to this authorization must be submitted on a new form.

Office Use

_____ SPACMNT REL

_____ Copy to Registrar